

LLR REAL ESTATE COMMISSION
ATTENTION: OFFICE NAME/ADDRESS CHANGE
110 CENTERVIEW DRIVE – KINGSTREE BUILDING
POST OFFICE BOX 11847
COLUMBIA, SC 29211-1847
TELEPHONE: (803) 896-4400
FAX: (803) 896-4404

FEE \$10 PERSON LICENSED
WITH COMPANY-MAXIMUM OF
\$250 PER OFFICE PAYABLE TO
LLR-REAL ESTATE COMMISSION

COMPANY CHANGE OF ADDRESS/NAME APPLICATION

INSTRUCTIONS:

1. Broker-in-Charge or Property Manager-in-charge must complete form and sign where indicated. Please type or print in black ink.
2. Attach office and pocket cards.
3. Fee is \$10 per person licensed with company (maximum of \$250 per office.) Attach only one check for fee. Make payable to LLR – Real Estate Commission.
4. **BIC/PMIC MUST ALSO COMPLETE A PERSONAL ADDRESS CHANGE FORM IF HOME AND BUSINESS ADDRESS ARE THE SAME.**

NAME OF BROKER-IN-CHARGE OR PROPERTY MANAGER-IN-CHARGE OFFICE CODE – **REQUIRED**

COMPANY NAME - - - - FORMER NAME

FORMER STREET ADDRESS FORMER P O BOX NUMBER

CITY COUNTY STATE ZIP CODE

COMPANY NAME - - - - NEW NAME (LIMITED TO 30 SPACES) BUSINESS PHONE NUMBER

NEW STREET ADDRESS (LIMITED TO 23 SPACES) NEW P O BOX NUMBER

CITY COUNTY STATE ZIP CODE

ESCROW/TRUST ACCOUNT NUMBER BANK NAME & ADDRESS

TOTAL NUMBER OF LICENSEES _____ X \$10 = TOTAL FEE SENT \$ _____ (Include broker-in charge/property manager-in-charge and all brokers, salesmen, property managers and time share salesmen.)

We gladly accept your checks. When you provide a check as payment, you authorize us to use information from the check to make a one-time electronic fund transfer from you account, or to process the payment as a check transaction. You authorize us to collect a fee through electronic fund transfer from your account if your payment is returned unpaid.

DATE SIGNATURE OF BROKER/PROPERTY MANAGER-IN-CHARGE